

EXECUTIVE FORWARD PLAN JULY 2014

This Forward Plan seeks to anticipate all the Cabinet decisions to be made by the Cabinet, or by individual Cabinet members (and occasionally key decisions by officers) over the next four months.

The printed version of the Forward Plan is re-issued on a monthly basis but inevitably, some of the published information may change; Government guidance recognises that the plan is a best assessment, at the time of publication, of anticipated decision making. The online “Emerging” Forward Plan is updated regularly and can be seen on the Council’s website at:

<http://democracy.bathnes.gov.uk/mgListPlans.aspx?RPId=122>

The Forward Plan goes beyond the minimum legal requirement for only key decisions to be published over the coming four month period, and demonstrates the Council’s commitment to openness and participation in decision making. It also assists the Council’s Policy Development and Scrutiny Panels in planning their input to policy formulation and development, and in reviewing the work of the Cabinet.

Should you wish to make representations to the decision taker, please contact the report author or Col Spring, Democratic Services (01225 394942). For Cabinet meeting items, a formal agenda will be issued 5 clear working days before the meeting. For individual (Single-Member) Cabinet member decisions, a Weekly List, with the details of the proposed decision, will be published and a decision will not be made until 5 clear working days have expired from the date of publication, to allow for representations.

Cabinet agenda papers and the Weekly List can be inspected on the Council’s website and at the following public inspection points:

Council Offices: Guildhall (Bath); Hollies (Midsomer Norton); Riverside (Keynsham)

Libraries: Bath Central Library; Midsomer Norton Library.

Key to Codes used in the Forward Plan

Decision Types

KEY	This item is a Key decision. It is one which will have significance in terms of the Council's budget (spending or savings) or its impact on a community that is wider than a single electoral ward. There is no set financial threshold above which a decision is regarded as Key.
PBF	This item is part of the Council's Policy and Budget Framework. This is the list of and contents of plans and strategies agreed by the Council as being those that collectively form the framework and which are determined by the Council. The current list of such plans and strategies can be accessed on the Council's website.
TRO	This item is a Traffic Regulation Order which by statute must be advertised by the Council for public consultation, giving a date by which any objections must be received. If objections are received, then the Order cannot be implemented but a Cabinet decision is required. If no objections are received, then the Order can be implemented without the need for a Cabinet decision.
RVW	Cabinet Response to Policy Development and Scrutiny Panel Review Recommendations

Senior Management Team

JF	Jo Farrar – Chief Executive, Bath and NE Somerset Council
AA	Ashley Ayre – Strategic Director, People and Communities
AP	Andrew Pate – Strategic Director, Resources
LF	Louise Fradd - Strategic Director, Place
VH	Vernon Hitchman – Council Solicitor

Access to Information

The majority of the Cabinet's business listed in this Forward Plan will be open to the public to attend. Some business may contain confidential, commercially sensitive or personal information which is exempt from publication.

This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that parts of the Cabinet Meetings listed here may be held in private because the reports will contain exempt information under Part 1 of Schedule 2A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it.

Members of the public may make representations about why the meeting should be open to the public. The Cabinet will then make a statement of response to such representations.

**Executive Forward Plan
July 2014**

Bath and North East Somerset Council

Anticipated business at future Cabinet meetings and
Single-member decisions anticipated in each month

Title Precis	Decision Making Body Lead Councillor	Report Author Contact	Background Papers	Strategic Director Lead	Date First Notified
INDIVIDUAL CABINET MEMBER DECISIONS ANTICIPATED IN JUNE 2014					
<p>E2646 Terrace Walk Road Space Re-Arrangement Plan TRO <i>Proposed consolidation of existing highway layout to cater for tourist coach drop-off and pick-up. The Cabinet Member will be asked to consider and approve the previous experimental scheme TRO's with some minor changes.</i></p>	<p>Cllr Caroline Roberts</p>	<p>Simon Thomas 01225 394260</p>	<p>Appx 1 Terrace Walk and Orange Grove Road Space Re-arrangement Plan (existing) Appx 2 Original Traffic Regulations Orders E2327 - Options for Orange Grove/ Terrace Walk</p>	<p>Louise Fradd</p>	<p>25 March 2014 TRO</p>
<p>E2641 Zebra Crossing - Whiteway Road TRO <i>Whether to install a new zebra crossing north west of the junction of Whiteway Road and Padleigh Hill, Bath. A decision will only be required if objections are received by the due date.</i></p>	<p>Cllr Caroline Roberts</p>	<p>Andy Coles 01225 394208</p>	<p>Appx 1 Plan of Proposed Zebra Crossing, Whiteway Road Appx 2 Equality Impact Assessment Appx 3 Informal Consultation Report Appx 4 Formal Consultation Report</p>	<p>Louise Fradd</p>	<p>7 March 2014 TRO</p>
<p>E2628 Area 10 Batheaston/ Bathampton/ Bathford Beckford Gardens 20mph TRO <i>Determination of Traffic Regulation Orders for 20mph speed limits within Batheaston/Bathampton/Bathford Beckford Gardens (Area 10) following statutory consultation</i></p>	<p>Cllr Caroline Roberts</p>	<p>Simon Thomas 01225 394260</p>	<p>Appx 1 Area plan Appx 2 Informal consultation responses Appx 3 Formal objections Appx 4 Equalities impact assessment E2345 20mph Speed Limit Implementation (Cabinet 11 April 2012)</p>	<p>Louise Fradd</p>	<p>18 February 2014 TRO</p>

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E2629 Area 11 Odd Down/ Combe Down 20mph TRO <i>Determination of Traffic Regulation Orders for 20mph speed limits within the Odd Down/Combe Down wards (Area 11) following statutory consultation</i>	Cllr Caroline Roberts		Simon Thomas 01225 394260	Appx 1 Area plan Appx 2 Informal consultation responses Appx 3 Formal objections Appx 4 Equalities impact assessment E2345 20mph Speed Limit Implementation (Cabinet 11 April 2012)	Louise Fradd	18 February 2014 TRO
E2630 Area 12 Saltford 20mph TRO <i>Determination of Traffic Regulation Orders for 20mph speed limits within Saltford (Area 12) following statutory consultation</i>	Cllr Caroline Roberts		Simon Thomas 01225 394260	Appx 1 Area plan Appx 2 Informal consultation responses Appx 3 Formal objections Appx 4 Equalities impact assessment E2345 20mph Speed Limit Implementation (Cabinet 11 April 2012)	Louise Fradd	18 February 2014 TRO
CABINET MEETING - 16 JULY 2014, 6:30PM						
E269 Schools Capital Programme 2014/15 - Improvement Projects <i>Approval for inclusion in the 2014/15 Schools Capital Programme projects at Southdown Infant and Junior schools and Peasedown St John Primary School</i>	Cabinet	Cllr Dine Romero	Chris Kavanagh 01225 395149	Cabinet Report 9th April 2014 - Schools Capital Programme 2014-17	Ashley Ayre	29 May 2014 KEY

Title Precis	Decision Making Body Lead Councillor		Report Author Contact	Background Papers	Strategic Director Lead	Date First Notified
E2593 Re-structuring of the Early Years, Children's Centre and Early Help (0 - 11 years) Services 2014 - 2016 <i>An update report will be brought to Cabinet</i>	Cabinet	Councillor Dine Romero	Sara Willis Deborah Forward 01225 395023 01225 395305		Ashley Ayre	6 August 2013 KEY
E2659 Youth Justice Plan 2014 - 2015 <i>Cabinet is asked to agree the Youth Justice Plan to be recommended to Full Council for final sign off</i>	Cabinet	Councillor Dine Romero	Claire Barnett, Sally Churchyard 01225 395442	Appx 1 Youth Justice Plan 2014 -2015 Youth Justice Plan 2013 - 2014	Ashley Ayre	10 April 2014 KEY,PBF
E2670 Amalgamation of Southdown Infant and Junior Schools into a Primary School <i>This report seeks approval to publish a statutory notice proposing the amalgamation of Southdown Infant and Junior schools into a primary school</i>	Cabinet	Cllr Dine Romero	Helen Hoynes 01225 395169	Appx 1 Consultation Responses Report Appx 2 Consultation Document Primary and Secondary School Organisation Plan 2013 - 2017	Ashley Ayre	12 June 2014 KEY
E2638 Community Infrastructure Levy Draft Charging Schedule <i>Cabinet to consider the CIL Draft Charging Schedule for public consultation</i>	Cabinet PTE PDS	Councillor Tim Ball Councillor Marie Longstaff	Simon De Beer, Kaoru Jacques 01225 477616, 01225 477288	Appx 1 Community Infrastructure Levy Draft Charging Schedule	Louise Fradd	6 March 2014 KEY

Title Precis	Decision Making Body Lead Councillor		Report Author Contact	Background Papers	Strategic Director Lead	Date First Notified
E2658 Revenue & Capital Outturn 2013/14 <i>This report presents the provisional revenue and capital outturn for 2013/14, with some recommended technical adjustments</i>	Cabinet	Councillor David Bellotti	Jamie Whittard 01225 477213	Appx 1 Revenue & Capital Outturn 2013/14 information Council's Budget Management Scheme Revenue & Capital Monitoring Reports (Sep'13, Nov'13 & Feb'14 Cabinet)	Andrew Pate	9 April 2014
E2673 Cycle/pedestrian schemes 2014/15 TRO <i>Introduction of new, or enhancement of existing cycle/pedestrian infrastructure</i>	Cabinet	Cllr Caroline Roberts	Alison Sherwin 01225 394406	Appx 1 Proposed cycle/pedestrian schemes	Louise Fradd	17 June 2014 TRO
E2676 Fit for Life Strategy <i>The strategy sets out the priorities for Bath and North East Somerset for physical activity for the period 2014-2019</i>	Cabinet	Cllr David Dixon	Marc Higgins 01225 396423	Appx 1 Fit for Life Strategy	Louise Fradd	19 June 2014 KEY
INDIVIDUAL CABINET MEMBER DECISIONS ANTICIPATED IN JULY 2014						
E2605 Zebra Crossing - North Road, Combe Down, Bath TRO <i>Whether to install a zebra crossing just east of the junction of North Road and Ralph Allen Drive</i>	Cllr Caroline Roberts		Andy Coles 01225 394208	Appx 1 Existing / Proposed Layout Appx 2 Informal Consultation Appx 3 Formal Consultation Appx 4 Equality Impact Assessment	Louise Fradd	6 November 2013 TRO
E2648 Combe Hay Conservation Area Appraisal	Cllr Paul Crossley, Cllr Tim Ball		Adrian Neilson 01225 477020	Appx 1 Combe Hay Conservation Area Appraisal	Louise Fradd	26 March 2014

Title Precis	Decision Making Body Lead Councillor	Report Author Contact	Background Papers	Strategic Director Lead	Date First Notified
E2671 Bath Outer Area TRO 2014 <i>Considerations of responses to parking proposals, including within the Bath Outer Area TRO 2014</i>	Cllr Caroline Roberts	Kris Gardom 01225 395362	Appx 1 Summary of public responses to advertisements Appx 2 Plans showing proposals	Louise Fradd	12 June 2014 TRO
E2672 Purchase of Self Service Payment kiosks <i>To seek approval for the purchase of self service payment kiosks to replace existing kiosks</i>	Cllr Paul Crossley	Tim Hewitt 01225 477552	E2672 Payment Kiosks	Andrew Pate	17 June 2014
E2665 Gypsy & Traveller Site (Lower Bristol Road) <i>Should the current planning application for a gypsy and traveller site on the Lower Bristol Road be approved then this report will seek a decision to enable the Council to contract with a partner to develop and manage the proposed site.</i>	Cllr Paul Crossley, Cllr Tim Ball	Graham Sabourn 01225 477949	Appx 1 Allocations Policy	Louise Fradd	22 April 2014 KEY
E2675 Hinton Blewett Conservation Appraisal <i>Cabinet will be asked to agree the Hinton Blewett Conservation Appraisal</i>	Cllr Paul Crossley, Cllr Tim Ball	Adrian Neilson 01225 477020	Appx 1 Hinton Blewett Conservation Area Appraisal	Louise Fradd	19 June 2014 KEY
E2677 Naming of Streets in Keynsham Redevelopment Site <i>The Developer decides on names of streets and in this case the Council is Developer when acting in that capacity.</i>	Cllr Katie Hall	Lisa Bartlett 01225 477281		Louise Fradd	19 June 2014

Title Precis	Decision Making Body Lead Councillor		Report Author Contact	Background Papers	Strategic Director Lead	Date First Notified
CABINET MEETING - 10 SEPTEMBER 2014, 6:30PM						
E2607 Advice and Information Strategy 2014-17 <i>The draft Advice & Information Strategy is being consulted on and was discussed at the Wellbeing PDS Panel in January 2014. Cabinet asked for a further report in July setting out the consultation responses and an updated draft policy for adoption.</i>	Cabinet	Councillor Simon Allen	Ann Robins 01225396288		Ashley Ayre	29 November 2013 KEY
E2651 Treasury Management Monitoring Report to 30th June 2014 <i>This report gives details of performance against the Council's Treasury Management Strategy and Annual Investment Plan 2014/15 for the first 3 months of 2014/15</i>	Cabinet	Councillor David Bellotti	Jamie Whittard 01225 477213	Appx 1 Performance against Treasury Management Indicators 2014/15 Treasury Management Strategy & Annual Investment Plan	Andrew Pate	9 April 2014
E2655 Revenue & Capital Budget Monitoring, Cash Limits and Virements – April to July 2014 <i>This report presents the first monitoring information for the Authority as a whole for the financial year 2014/15 to the end of July 2014. The report also includes a number of budget transfer requests for both revenue and capital</i>	Cabinet	Councillor David Bellotti	Jamie Whittard 01225 477213	Appx 1 Revenue and Capital Monitoring Commentary Council's Budget Management Scheme	Andrew Pate	9 April 2014

Title Precis	Decision Making Body Lead Councillor		Report Author Contact	Background Papers	Strategic Director Lead	Date First Notified
<p>E2661 B&NES Economic Strategy Review and Skills Plan</p> <p><i>The review will provide an update on the B&NES Economic Strategy produced in 2010, which is aligned to three core areas of people, business and place. The accompanying Skills Plan will provide a basis for delivering the people area of the strategy</i></p>	<p>Cabinet</p>	<p>Councillor Ben Stevens</p>	<p>John Cox, Duncan Kerr</p>	<p>Appx 1 Economic Strategy Appx 2 Skills Plan</p>	<p>Louise Fradd</p>	<p>11 April 2014 KEY</p>
INDIVIDUAL CABINET MEMBER DECISIONS ANTICIPATED IN SEPTEMBER 2014						
<p>E2615 Wellsway A367 Bus Lane TRO</p> <p><i>Creation of a bus lane across the junction of Midford Road to improve public transport services</i></p>	<p>Cllr Caroline Roberts</p>		<p>Greg Willett, Andy Coles 01225 394207 01225 394208</p>	<p>Appx 1 TRO Location Plan Appx 2 General Arrangement Drawing Appx 3 Statement of Reasons Appx 4 Schedule</p>	<p>Louise Fradd</p>	<p>16 December 2013 TRO</p>
INDIVIDUAL CABINET MEMBER DECISIONS ANTICIPATED IN OCTOBER 2014						
<p>E2622 Queen Square Cycle Link TRO</p> <p><i>Whether to remove one parking space and replace it with a No Waiting At Any Time parking restriction as part of cycle path link from Queen Square to Queen's Parade, Bath</i></p>	<p>Cllr Caroline Roberts, Cllr Paul Crossley</p>		<p>Andy Coles 01225 394208</p>	<p>Appx 1 Existing / Proposed Layout Appx 2 Equality Impact Assessment / Equality Analysis Appx 3 Informal Consultation Appx 4 Formal Consultation</p>	<p>Louise Fradd</p>	<p>15 January 2014 TRO</p>

Title Precis	Decision Making Body Lead Councillor	Report Author Contact	Background Papers	Strategic Director Lead	Date First Notified	
CABINET MEETING - 12 NOVEMBER 2014, 6:30PM						
E2598 Review of the Council's Street Trading Policy and Conditions <i>This report considers a proposed revised policy and conditions for street trading following the introduction of new legislation and implementation of other Council policies</i>	Cabinet	Councillor David Dixon	Alan Bartlett, Cathryn Humphries 01225 477536 01225 477645	Appx 1 Responses to Consultation and Officer Comments Appx 2 Proposed Policy and Conditions Local Government (Miscellaneous Provisions) Act 1982 Provision of Services Regulations 2009	Louise Fradd	10 October 2013 KEY
E2639 Placemaking Plan options for public consultation <i>Cabinet to consider the Placemaking Plan options document for public consultation</i>	Cabinet	Councillor Tim Ball	Simon De Beer, Richard Daone 01225 477616	Appx 1 Placemaking Plan options document Core Strategy Public consultation strategy	Louise Fradd	6 March 2014
E2640 Travellers Sites Plan <i>Agree the options for inclusion in the Gypsies, Travellers & Travelling Showpersons Sites Allocations Plan for public consultation</i>	Cabinet	Councillor Tim Ball	Simon De Beer, Richard Daone 01225 477616	Appx 1 Gypsies, Travellers and Travelling Showpersons Sites Allocations Plan Core Strategy Public consultation strategy	Louise Fradd	6 March 2014
E2674 Allotments Management Plan <i>The Allotments Management Plan sets out a way to provide a high quality allotments service over the next 3 years in support of the emerging Food Strategy</i>	Cabinet	Cllr David Dixon	Andy Chard, Graham Evans 01225 396883 01225 396873	Appx 1 Allotments Management Plan	Louise Fradd	19 June 2014 KEY

Title Precis	Decision Making Body Lead Councillor		Report Author Contact	Background Papers	Strategic Director Lead	Date First Notified
E2652 Treasury Management Monitoring Report to 30th September 2014 <i>This report gives details of performance against the Council's Treasury Management Strategy and Annual Investment Plan 2014/15 for the first 6 months of 2014/15</i>	Cabinet	Councillor David Bellotti	Jamie Whittard Tim Richens 01225 477213 01225 477468	Appx 1 Performance against Treasury Management Indicators 2014/15 Treasury Management Strategy & Annual Investment Plan	Andrew Pate	9 April 2014
E2656 Revenue & Capital Budget Monitoring, Cash Limits and Virements – April to September 2014 <i>This report presents the second monitoring information for the Authority as a whole for the financial year 2014/15 to the end of September 2014. The report also includes a number of budget transfer requests for both revenue and capital</i>	Cabinet	Councillor David Bellotti	Jamie Whittard 01225 477213	Appx 1 Revenue and Capital Monitoring Commentary Council's Budget Management Scheme	Andrew Pate	9 April 2014
INDIVIDUAL CABINET MEMBER DECISIONS ANTICIPATED IN NOVEMBER 2014						
E2645 Lease of 4 Abbey Street <i>Grant of lease at less than market value</i>	Cllr David Bellotti, Cllr Paul Crossley		Irene Simms, Richard Long 01225 477006		Andrew Pate	12 March 2014 KEY

Title Precis	Decision Making Body Lead Councillor		Report Author Contact	Background Papers	Strategic Director Lead	Date First Notified
E2678 Procurement of Leisure Contract <i>To confirm the selection of suppliers invited to submit final bids for the provision of leisure services, following a competitive process</i>	Cllr David Dixon, Cllr Paul Crossley		Marc Higgins, Matthew Smith 01225 396423 01225 396888		Louise Fradd	20 June 2014 KEY
CABINET MEETING - 11 FEB 2015, 6:30PM						
E2653 Treasury Management Monitoring Report to 31st December 2014 <i>This report gives details of performance against the Council's Treasury Management Strategy and Annual Investment Plan 2014/15 for the first 9 months of 2014/15</i>	Cabinet Councillor David Bellotti		Jamie Whittard 01225 477213	Appx 1 Performance against Treasury Management Indicators 2014/15 Treasury Management Strategy and Annual Investment Plan	Andrew Pate	9 April 2014
E2654 Treasury Management Strategy Statement and Annual Investment Strategy 2015/16 <i>The Local Government Act requires the Council to set out its Treasury Strategy for borrowing, and to prepare an Annual Investment Strategy, setting out the Council's policies for managing its investments</i>	Cabinet Councillor David Bellotti		Jamie Whittard Tim Richens 01225 477213 01225 477468	Appx 1 Treasury Management Strategy	Andrew Pate	9 April 2014

Title Precis	Decision Making Body Lead Councillor		Report Author Contact	Background Papers	Strategic Director Lead	Date First Notified
<p>E2657 Revenue & Capital Budget Monitoring, Cash Limits and Virements – April to December 2014 <i>This report presents the third monitoring information for the Authority as a whole for the financial year 2014/15 to the end of December 2014. The report also includes a number of budget transfer requests for both revenue and capital</i></p>	<p>Cabinet</p>	<p>Councillor David Bellotti</p>	<p>Jamie Whittard 01225 477213</p>	<p>Appx 1 Revenue and Capital Monitoring Commentary Council's Budget Management Scheme</p>	<p>Andrew Pate</p>	<p>9 April 2014</p>

ITEMS PREVIOUSLY LISTED IN THE FORWARD PLAN BUT NOW WITHDRAWN

<p>E2441 Terrace Walk Experimental Road Space Re-Arrangement Plan TRO</p>	<p>Reason for Withdrawal: <i>Duplicate of E2646</i></p>
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The Forward Plan is administered by **DEMOCRATIC SERVICES**: Col Spring 01225 394942 Democratic_Services@bathnes.gov.uk